



BLACK HAWK COUNTY CONSERVATION

Job Description

Hartman Youth Corps Staff

Position #: 16-51-097-01
Job Title: Hartman Youth Corps Staff
Dept: Conservation
Pay Level: \$8.00 / hour
FLSA Status: Non-Exempt

The Black Hawk County Conservation Department is seeking to fill 3 Temporary/ Seasonal Hartman Youth Corps Staff positions, working only during the time period of July 5 – July 21, 2017. Candidates must be between the ages of 16 – 18 years old. These positions assist the Team Leader in assigned projects, such as repairing trails and maintaining public use areas. Wage is \$8.00 per hour.

BASIC FUNCTIONS AND RESPONSIBILITIES:

Under immediate supervision from the Nature Center Director will assist the Youth Corp Team Leader in assigned projects.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES:

- Must be capable of regular and predictable attendance at a specified location in order to perform assigned tasks.
- Will be required to work with hand tools on a variety of projects such as:
 - Repairing trails
 - Maintaining public use areas
- Other duties as assigned.

SUPERVISION RECEIVED:

- Supervision is received from the Nature Center Director, or other designated official.

SUPERVISION EXERCISED:

- No supervision is exercised over support staff.

QUALIFICATIONS:

- Must have an interest in the outdoors and working with people of all ages.
- Must be between 16 and 18 years old.
- Must have the ability to work outside in a variety of weather conditions.
- **Steel-toed shoes are required at the work site.** Must provide own steel toed shoes.

WORK ENVIRONMENT AND PHYSICAL DEMANDS:

The work environment and physical demand characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Refer to the "Essential and Marginal Function Analysis" statement for a complete description of essential functions and functional requirements.

- Position requires frequent exposure to outside weather conditions and exposure to wet and/or humid conditions. The noise level in the work environment is usually moderate.
- Position requires frequent ability to stand, walk, sit, reach with hands and arms, climb or balance, and walk on uneven terrain.
- Position requires frequent use of hands to finger, handle, or feel, and ability to stoop, kneel, crouch, or crawl.